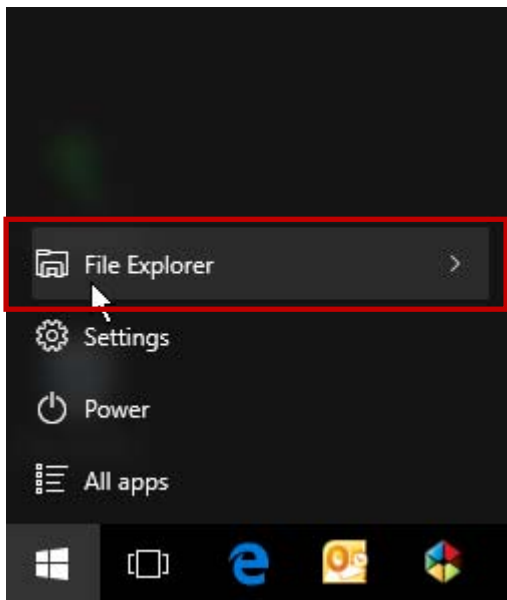


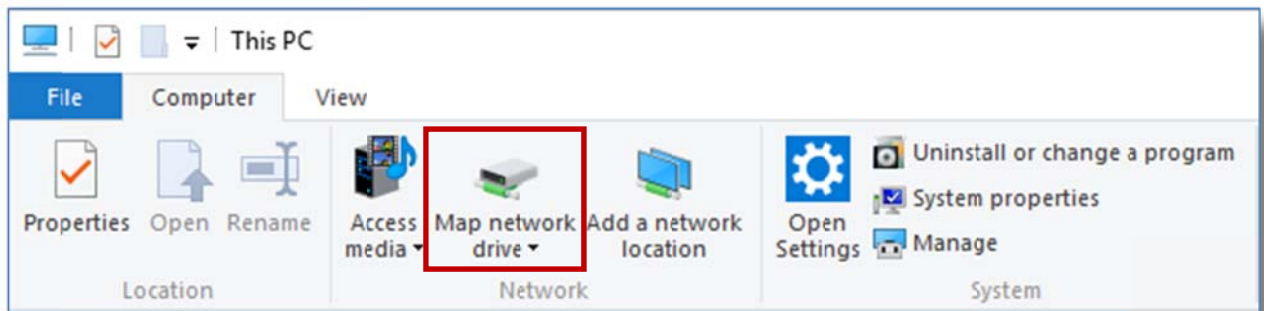
1. First, click on your "Start" button.



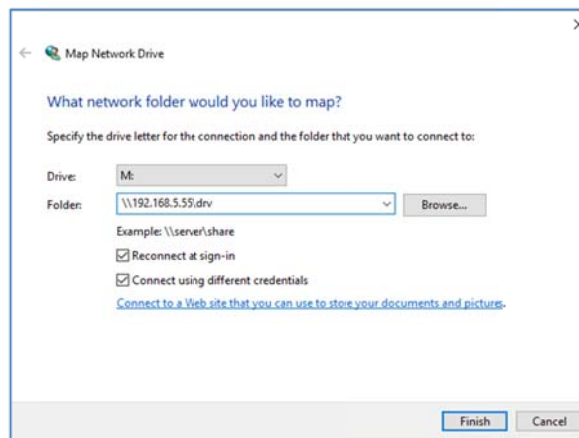
2. On the Start Menu, click on "File Explorer"



3. In the File Explorer, select “This PC” which will display a ribbon with the option to Map network drive

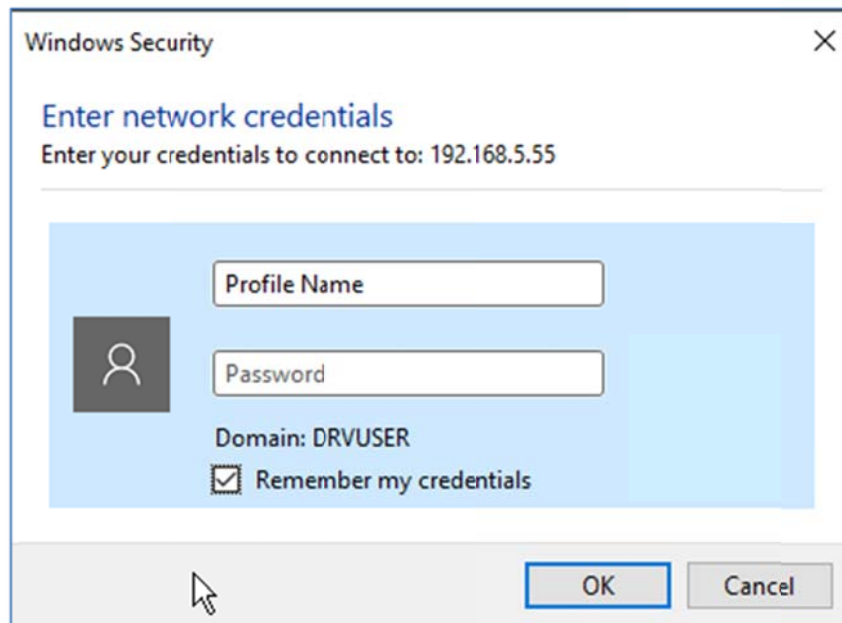


4. Click on “Map network drive “ and a window will prompt you to select a Drive letter and to key in the folder location. You should see a screen that looks similar to this

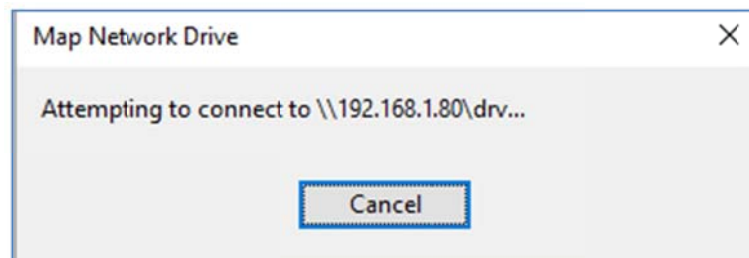


Pick a drive letter not already in use. In the "Folder" box, key in two back slashes (\\), then the IP address or system name of your IBM System, followed by a single backslash (\) and then DRV and then press Finish.
Example: [\\192.168.5.55\DRV](#)

5. You will most likely be prompted to log in with your IBM Profile/password.



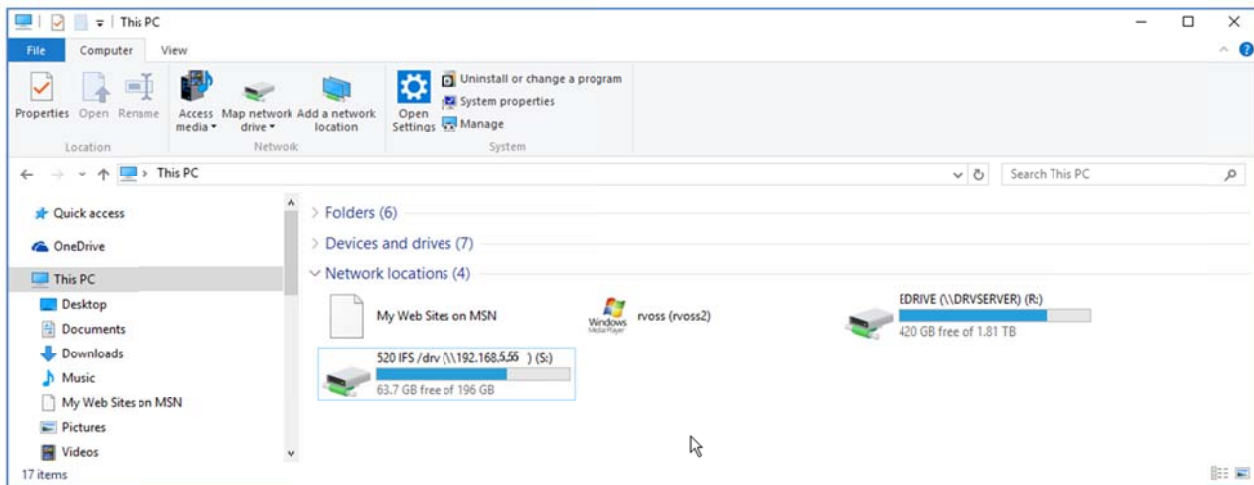
Once you enter that and hit Ok it may briefly display this:



Finally you should have your newly mapped drive folder open.



6. You should now be able to see and access the newly mapped drive Using File Explorer or from My Computer, where it would look something like this:



Troubleshooting Mapping a Drive to the /DRV directory in the IFS

- 1. DRV Share does not exist**
Use Option 13 on SpoolFlex Setup Menu to verify DRV Share exists and create if it does not exist
- 2. NetServer is not running**
Check and start NetServer (if it is not running) using SpoolFlex Setup Menu options 11 and 12 and re-verify that it was started and is running using option 11 on the Setup Menu
- 3. Do not have the correct IP address for your IBM system**
Check and setup your IBM System IP Address using option 1 on SpoolFlex Setup Menu
- 4. Try mapping a Drive using your NetServer Name rather than the IBM System IP Address**
Find NetServer Name using Option 1. On SpoolFlex Setup menu
- 5. Using wrong log in information**
Logon User/password should be your IBM System User Id and password
- 6. Not authorized to the IFS**
Check with System Administrator.
- 7. Internal firewall may be blocking**
Check with network administrator.